



COUNTY GOVERNMENT OF MARSABIT
MARSABIT MUNICIPALITY
P.O. BOX 384 - 60500 Marsabit
Department of Lands, Energy & Urban Development



**MINUTES OF THE DEPARTMENTAL QUATERLY STAFF MEETING HELD AT CHICHO HOTEL ON 9TH JANUARY,
2024 AT 2:00PM**

MEMBERS PRESENT: -

- | | |
|---------------------------|--|
| 1. Mrs.Amina challa- | CEC Lands, Energy and Urban Development |
| 2. Mr.kazali bullo | Chief Officer Energy & Urban Development |
| 3. Mr.Galm Rogicha - | Chief Officer Lands |
| 4. Mr.Boru Golicha- | Municipal manager |
| 5. Mr.Bonaya Wario | Dir. Urban Development |
| 6. Mr.Abdullahi Ibrahim - | Dir. Survey |
| 7. Mr.David Mathai- | Surveyor |
| 8. Mr.Gollo Ogah- | Municipal Public Health Officer |
| 9. Mr.Mamo Dabasso- | Municipal Environmental Officer |
| 10.Mr.Musembi- | Adjudication |
| 11.Mr.Ramat Ibrae- | Energy Officer |
| 12.Mr.Osman | Physical Planner |
| 13.Mr.Adan wario | Municipal board chair |

- | | |
|--------------------|--------------------------------------|
| 14. Mrs. Adhi sora | Municipal environmental officer |
| 15. Mr. Ali haro | Municipal social development officer |
| 16. Muli | National land co-ordinator |
| 17. Mr. Musembi | Adjudication |

AGENDA

1. Staff familiarization with the New Chief officers
2. Departmental service delivery-Review of 2023 concerning duties and responsibilities and how to move on 2024.

MIN.NO. 1/2024: INTRODUCTION

The meeting was officially opened by Mrs.Amina challa the CEC Lands, Energy & Urban Development who welcomed all the members present .

Mrs.Amina also thanked the members present for attending the crucial meeting on the short notice given and he read out the agendas above to be discussed.

MIN.NO. 2/2024. Staff familiarization with the New Chief officers

The above agenda was introduced by Mrs.Amina who informed the members about the changes in the Department at the Chief Officer's level as a result of the transfers made in November 2023. She introduced the two New Chief

Officers that is Mr.kazali Chief Officer Energy & Urban Development and Mr.Galm Rogicha Chief Officer Lands. After introduction of the New Chief Officers other all other staff present were also given opportunity by the CEC to introduce themselves.

The members present were also informed by Mr.Muli the NLC county Coordinator that he has also been transferred to Isiolo County and he thanked all the staff for good working relation he had with the Department during his tenure here.

Mr.Musembi also informed the members present that the Land registrar has also been transferred and a new one is expected to report later this month at the Isiolo regional office.

MIN.NO. 3/2024. 2. Departmental service delivery

The need for all the Departmental staff to work as a team and also individual commitment to the line of duty was discussed at length by all members present.

AGENDA

The following are the stakeholders identified:

1. Community Members-Zonal representatives
2. NEMA/ County Department of Water and Environment

3. Provincial Administration/Sub County and Ward Administrators
4. Local Media Houses
5. Religious Leaders
6. Rep.Chambers of Commerce
7. Service Providers/Contractor
8. Prisons Department
9. Police Department

The members also agreed to have select Inter-Departmental committee who will lead the process of establishing Stakeholder Committee on Solid waste management and public health.

A.O.B.

There been no other business the meeting ended at 3:45PM.

Minute taken by:

Mr. Mamo Dabasso

Snr. Environmental Officer



Confirmed by:

Mr. Boru Golicha

Municipal manager

